



*inspiring people to protect
Bay Area birds since 1917*

HOW TO JOIN MEETUP

Go to <https://www.meetup.com>

Click the red **Sign Up** button - upper right or center

Click the blue **Sign Up with Email** – recommended.

Pick a name you wish the public to see - full names are not necessary.

Pick an email address that's easy to organize messages with.

Pick a password.

!! WRITE DOWN YOUR MEETUP NAME AND PASSWORD AND SAVE IT FOR EASY REFERENCE !!

Select your location.

Click the red **Continue** button.

Congratulations! You have a global Meetup account that you can log into.

HOW TO JOIN GOLDEN GATE AUDUBON'S MEETUP GROUP

Go to the HELP TOPIC PAGE for info on joining and leaving meetup groups

<https://www.meetup.com/help/topics/16/article/898289/>

This page will give you advice on using your particular device - desktop/mobile web, Android App, or iOS App. Each is a little different.

Go to <https://www.meetup.com/Golden-Gate-Audubon-Society/>

Make sure you're logged in to Meetup - upper right corner.

Click the red **Join Us!** button on the GG Audubon Home Page.

Select a photo or wait for later.

Click the red Next.

Select your interests or just click the red Next.

Click the blue "Or, check your our next Meetup"

Click the Home button on the menu bar beneath our group's title.

Scroll down to view upcoming events.

Or click the Our Calendar on the left to go to the current month's page.

<https://www.meetup.com/Golden-Gate-Audubon-Society/events/>

GOLDEN GATE AUDUBON SOCIETY

2530 San Pablo Avenue, Suite G, Berkeley, CA 94702

phone 510.843.2222

web www.goldengateaudubon.org

email ggas@goldengateaudubon.org

HOW TO RSVP FOR AN EVENT

Click on the event title to read further or click the RSVP button. It's a good idea to read the entire event write-up and take advantage of the map. You will receive an email or notification that you're coming.

Click on the red Yes.

If you're bringing a friend, click on the +1 or +2.

Click on the red **Finish RSVP** button.

Close the **You're All Set!** dialogue box.

You will receive an email or notification that you're coming.

You don't have to RSVP "no". If you click "yes" and then change your mind, click the "no" to remove yourself from the list.

HOW TO MANAGE YOUR ACCOUNT SETTINGS

Meetup will send you notifications about all the events when they are first announced, at the beginning of the week they're held, and a couple days prior.

You really have two accounts - your main account and your account with the group.

Your main account is at the top right of the white Meetup menu as a little round picture with your photo. You can access your group settings here or on the group page.

Your group account is labeled "My Profile" on the group page and is below and to the right of the green GG Audubon title. View your group profile and adjust it to suit yourself. View your email and notifications and adjust them to suit yourself.

FURTHER QUESTIONS

Please contact Tajalli (GG Audubon Meetup Manager / Co-Organizer) at <https://www.meetup.com/Golden-Gate-Audubon-Society/members/57650222/>